

**PREVENTIVE ONCOLOGY,
DR B. R. AMBEDKAR INSTITUTE ROTARY CANCER HOSPITAL,
AIIMS NEW DELHI**

PO/2025/107

To
The Professor In-Charge
Computer Facility
AIIMS, New Delhi

30/12/2025

Subject: Request for Upload and Circulation of Revised Venue – Female Cancer Screening Programme (January 2026)

Respected Sir,

With reference to Circular No. **F-37/Circular/2025-Estt. (H.)** dated **03.12.2025**, issued by the Medical Superintendent's Office regarding the **Female Cancer Screening Programme (Cervical & Breast Cancer)** scheduled during **January 2026** by Preventive Oncology-IRCH, this is to inform you that the **venue of the programme has been changed due to logistic reasons.**

All other details of the programme shall remain **unchanged**, as mentioned in the above-referred circular. The **revised venue details** are as follows:

Room No. 621, C-Wing, Sixth Floor, New RAK OPD, AIIMS, New Delhi

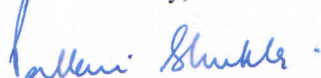
In this regard, I kindly request you to **upload the attached venue change notice on the AIIMS website** and content provider, to ensure wider dissemination and to avoid any inconvenience to the participants.

It is submitted that the **official communication regarding the change of venue has already been shared with the Medical Superintendent's Office and approval has been obtained.**

Your kind support will greatly help in the **smooth conduct of the programme** and ensure **maximum participation.**

Thanking you

Yours sincerely,

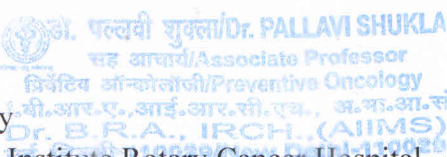


Dr. Pallavi Shukla

Associate Professor

Preventive Oncology

Dr. B. R. Ambedkar Institute Rotary Cancer Hospital -AIIMS, New Delhi



Enclosures

1. Copy of Circular No. **F-37/Circular/2025-Estt. (H.)** dated **03.12.2025**
2. Venue Change Notice
3. Copy of Letter to MS Office regarding venue change dated 22/12/2025

**PREVENTIVE ONCOLOGY,
DR B. R. AMBEDKAR INSTITUTE ROTARY CANCER HOSPITAL,
AIIMS NEW DELHI**

DATE :30/12/2025

NOTICE:

CHANGE OF VENUE OF FEMALE CANCER SCREENING- JANUARY 2026

This is to inform all concerned that the venue for the Female Cancer Screening Programme (Cervical & Breast Cancer) scheduled during January 2026, as per Circular No. F-37/Circular/2025-Estt. (H.) dated 03.12.2025 issued by the Medical Superintendent's Office, has been changed due to logistic reasons.

REVISED VENUE:

**ROOM NO. 621
C-WING, SIXTH FLOOR
NEW RAK OPD
AIIMS, NEW DELHI**

All other details of the programme, including dates, timings, and screening schedule, shall remain unchanged as per the original circular.

All participants are requested to kindly take note of the above change and cooperate accordingly.

This notice may be treated as urgent and important.

Pallavi Shukla

Dr. Pallavi Shukla  **डॉ. पल्लवी शुक्ला/Dr. PALLAVI SHUKLA**

Associate Professor  **सह आचार्य/Associate Professor**

Preventive Oncology  **प्रीवेंटिव ऑन्कोलाजी/Preventive Oncology**

Dr. B. R. Ambedkar Institute Rotary Cancer Hospital, AIIMS, New Delhi

To
The Medical Superintendent
AIIMS
New Delhi

22-12-2025

Subject: Request for approval and necessary action for updating venue details – Female Cancer Screening Programme, January 2026

Respected Madam,

With reference to **Circular No. F-37/Circular/2025-Estt. (H.) dated 03.12.2025** issued by your Office regarding the *Female Cancer Screening Programme (Cervical & Breast Cancer)* scheduled during January 2026, this is to inform you that **the venue of the programme has been changed due to logistic reasons.**

All other details of the programme shall **remain unchanged** as mentioned in the above-referred circular.

The revised venue details are as follows: **Room No. 621, C Wing, Sixth Floor, New RAK OPD, AIIMS, New Delhi**

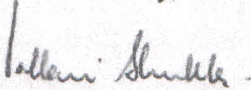
In this regard, I kindly request your approval and directions for the following:

1. To update the revised venue details in the concerned circular/announcement uploaded on the AIIMS website through the Computer Facility.
2. To circulate the updated information to all Heads of Departments, Chiefs of Centres, and concerned authorities including the Chief Nursing Officer and other relevant staff cadres, to ensure wider dissemination and avoid inconvenience to participants.

Your kind support and approval will greatly help in the smooth conduct of the programme and ensure maximum participation.

Thanking you in anticipation.

Yours sincerely,



Dr. Pallavi Shukla

Associate professor
Preventive Oncology
Dr. B. R. Ambedkar Institute Rotary Cancer Hospital
AIIMS, New Delhi

Enclosure: Copy of Circular

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Asnasri Nagar, New Delhi – 110029

No.F-37/Circular/2025-Estt. (H.)

Dated: 03.12.2025

CIRCULAR/ENDORSEMENT

Subject: Request for Circulation of Information Regarding Female Cancer Screening Programme (cervical & Breast Cancer) January 2026

This is to bring to your kind notice that the Preventive Oncology, Dr. B.R.A. Institute Rotary Cancer Hospital, AIIMS New Delhi, in collaboration with The Cancer Foundation, is organizing a Female Cancer Screening Programme as part of the observance of Cervical Cancer Awareness Month January 2026.

Cervical cancer continues to be the second most common cancer among Indian women, and early detection through regular screening is vital for reducing morbidity and mortality. This initiative aims to enhance awareness and provide accessible cancer screening services for the female workforce of AIIMS.

The programme is intended for women aged 30-65 years, including all female staff both permanent and contractual across all Centres, Block, and associated campuses of AIIMS New Delhi.

Programme Details:

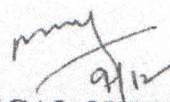
- **Date:** 2nd January to 31st January, 2026
- **Days:** Monday to Friday (excluding Gazetted Holiday)
- **Services:** Cervical Cancer Screening (HPV DNA Test) & Breast Cancer Screening
- **Timings:** 11:00 AM to 3:00 PM
- **Venue:** Dhanuka Waiting Hall, Near Gate No. 3, AIIMS, New Delhi
- **Appointment:** Prior appointment is mandatory

Participants may send their details (Name, Age, EHS Number [optional] UHID Number and Mobile Number) via Whatsapp to **9355001258** for scheduling.

In this regard, I kindly request your approval and direction to disseminate this information widely through the following channels:

- PIC CF – with request to kindly upload a copy of this circular/endorsement on the AIIMS website and also with the content provider.
- Chiefs of Centres/Head of all Departments
- Chief Nursing Officer, Administrative Section(s) and Head of all Staff Cadres

All concerned are requested to disseminate the information to facilitate maximum participation.


MEDICAL SUPRINTENDENT

Encl.: As above.

Distribution: As above.

Copy to:

1. Director/Addl. Director (Admn), AIIMS - for kind information please.